



Our Ref: ALTRAD-SG-21196L

4 February 2021

**Reference:** CONDITIONS OF PURCHASE FOR PURCHASE ORDER

**Subject:** COMPLIANCE TO ALTRAD POLICIES

Dear Valued Supplier,

This is to hereby inform you that Altrad's Conditions of Purchase that are attached to our Purchase Orders have been updated. Please refer to Clause 2.5.

All suppliers/subcontracts are required to comply with the following documents annexed in Schedule 1:

1. Altrad HSEQW Policy;
2. Altrad APAC HSEQ Policy;
3. Altrad APAC Inclusivity and Diversity Policy;
4. Altrad APAC Quality Policy;
5. Altrad APAC Fitness for Work Policy;
6. Altrad SGP Fall Prevention Policy;
7. Altrad SGP Hearing Conservation Policy;
8. Altrad SGP Security Policy;
9. Altrad Anti-Bribery & Corruption Policy;
10. Altrad Business Integrity & Ethics Code;
11. Altrad Conflict of Interest Policy;
12. Altrad Expectation of our Suppliers;
13. Altrad Gift & Entertainment Policy;
14. Altrad Whistleblowing Policy;
15. Altrad Modern Slavery and Human Trafficking Policy; and
16. Altrad Sanctions & Export Controls Policy.

The above documents define the values and principles adopted by Altrad in the execution of its work and has similar expectations from its suppliers and subcontractors to comply to the highest ethical standards in delivering the goods and/or services for Altrad.

We need require that each supplier/subcontractor returns an acknowledgement receipt to confirm its commitment to comply with the above documents towards fair and ethical behaviour in delivering the goods and services.



Your cooperation will be much appreciated.

Should you have any questions or concerns, please do not hesitate to address them to the undersigned or your key contact within our business.

Yours Sincerely,

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke extending to the right.

Jason King  
**Managing Director**